



***MINUTES OF LIBRARY  
COMMITTEE MEETING***

***Agenda & Resolution***

***2022-23***



**PALLAVI ENGINEERING COLLEGE**  
(FORMERLY NAGOLE INSTITUTE OF TECHNOLOGY AND SCIENCE)  
APPROVED BY AICTE, NEW DELHI, AFFILIATED TO JNTUH, HYDERABAD  
R.R. DIST 501505, TELANGANA STATE, INDIA

PEC/LIB/22--232/6

3/6/2022

**OFFICE ORDERS**

The Library Advisory Committee is constituted with the following faculty members for the academics year 2022--23.

S.NO	Name of the committee Member	Department	Role	Signature
1	Mr. V. Phaneendra kumar	Librarian	Convener	
2	Dr. T. Sravanthi	HOD,ECE	Member	
3	Mr.N.Mahesh	HOD,EEE	Member	
5	Mr.Sailesh	HOD,ME	Member	
6	Mr.K.Dhanunjaya Rao	HOD,H&S	Member	
7	Mrs.Priyamvadha	HOD,CE	Member	
8	Ms. Navya	HOD,CSE-DS	Member	
9	Mr. A.Nagendra	Asst. Librarian	Member	
10	Mr.E.Krishna	HOD,CSE-	Member	
11	Mrs.Kavitha kotte	HOD,MBA	Member	
12	Mr.Sridhar	A.O	Member	

- To Conduct Library Advisory Committee meetings as per JNTUH & AICTE norms
- To submit Annual library budget
- To improve students for library usage
- To provide e-resources.
- To submit proposals for the purchase of books & Journals
- To submit proposals for any other Library requirements.



Copy to:

- Coordinator

PRINCIPAL

**PRINCIPAL**  
**PALLAVI ENGINEERING COLLEGE**  
(Formerly Nagole Institute of Technology & Science)  
Kuntloor (V), Abdullapurmet (M)  
Hyderabad, R.R. Dist-501505.





**PALLAVI ENGINEERING COLLEGE**  
(FORMERLY NAGOLE INSTITUTE OF TECHNOLOGY AND SCIENCE)  
APPROVED BY AICTE, NEW DELHI, AFFILIATED TO JNTUH, HYDERABAD  
R.R DIST 501505, TELANGANA STATE, INDIA

PEC/LIB/22-23/6

9/6/2022

**CIRCULAR**

The Library Committee meeting held on 11/6/2022 at 3.30 pm in Central Library

Please assemble the following members without fail.

Copy to:

- All HOD's
- All Members
- Library
- Office

Members:

Mr. V. Phaneendra kumar	Convener & Librarian
Dr. T.Sravanthi	HOD,ECE
Mr.N.Mahesh	HOD,EEE
Mr. S.Venkateswrlu	HOD,CSE-DS
Mr.Sailesh	HOD,ME
Mr.K.Dhanunjaya Rao	HOD,H&S
Mrs.Priyamvadhya	HOD,CE
Ms. Navya	HOD,CSE-CS
Mr. A.Nagendra	Asst. Librarian
Mr.E.Krishna	HOD,CSE-
Mrs.Kavitha kotte	HOD,MBA
Mr. A.Sreedhar	A.O

PRINCIPAL

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Kuntloor (V), Abdullapurmet (M)  
Hyderabad, R.R.Dist-501505.



PRINCIPAL





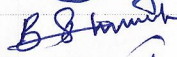


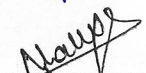



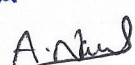
**PALLAVI ENGINEERING COLLEGE**  
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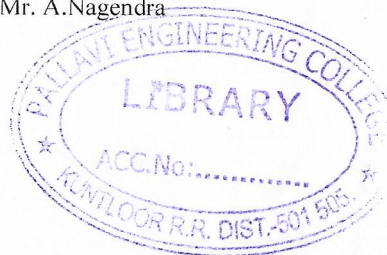
# PALLAVI ENGINEERING COLLEGE


(Approved by the AICTE, New Delhi and affiliated to JNTU, Hyderabad)

## Minutes of the Meeting

Date	11/06/2022	Day	Monday
Time	2.00 pm-3.00 pm	Venue	CENTRAL LIBRARY
Dept./SS	DEPARTMENT OF LIBRARY & INFORMATION CENTRE	Convener	V.PHANEENDRA KUMAR

Members Present: 10		Members Absent: 0		
S.No	Name	Designation	Committee	Signature
1	Dr. M.Bala Raju	Principal	Chairman	
2.	Mr. V. Phaneendra kumar	Librarian	Convener	
3	Dr. T.Sravanthi	HOD,ECE	Member	
4	Mr.N.Mahesh	HOD,EEE	Member	
6	Mr.Sailesh	HOD,ME	Member	
7	Mr.K.Dhanjuaya Rao	HOD,H&S	Member	
8	Mrs.Priyamvadha	HOD,CE	Member	
9	Ms. Navya	HOD, CSE-DS	Member	
10	Mr.EKrishna	HOD,CSE	Member	
11	Mrs.Kavitha Kotte	HOD,MBA	Member	
12	Mr.Sridhar	A.O	Member	
13	Mr. A.Nagendra	Asst. Librarian	Member	



  
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PALLAVI ENGINEERING COLLEGE  
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Kuntloor (N), Abdullapurmet (M)  
Hyderabad, R.R.Dist-501505.





# PALLAVI ENGINEERING COLLEGE

(Approved by the AICTE, New Delhi and affiliated to JNTU, Hyderabad)


S.No	Agenda	Discussion	Resolution	Coordinator	Deadline	Status
1	For I semester new books	For planned to purchase new books budget 1 lakh	Forwarded to Management	v.phaneendra kumar	As soon as possible	
2	Library periods	To add Library Hour to students Time table in I semester	Accepted	v.phaneendra kumar	immediately	
3	For student books dues	To monitor HODs to return the books from students	Passed	v.phaneendra kumar	immediately	
4	Library furniture	Planned about furniture for New tables, chairs ,open racks	Forwarded to Management	v.phaneendra kumar	As soon as possible	
5	Library E-resources	To avail the students & staff	Monitor HOD's	v.phaneendra kumar	immediately	
6	IEEE Journals	To subscribe IEEE Journals	Forwarded to Management	v.phaneendra kumar	immediately	

  
LIBRARIAN

PALLAVI ENGINEERING COLLEGE  
KUNTLOOR(V), ABDULLAPURMET(M),  
RANGA REDDY DIST-501 505.

  
PRINCIPAL

PALLAVI ENGINEERING COLLEGE  
(Formerly Nagole Institute of Technology & Science)  
Kuntloor (V), Abdullapurmet (M)  
Hyderabad, R.R.Dist-501505.

  
LIBRARIAN  
CONVENER  
PALLAVI ENGINEERING COLLEGE  
KUNTLOOR(V), ABDULLAPURMET(M),  
RANGA REDDY DIST.-501 505.



***MINUTES OF LIBRARY  
COMMITTEE MEETING***

***Agenda & Resolution***

***2021-22***





# PALLAVI ENGINEERING COLLEGE

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APPROVED BY AICTE, NEW DELHI, AFFILIATED TO JNTUH, HYDERABAD  
R.R. DIST 501505, TELANGANA STATE, INDIA

PEC/LIB/21-22/12

1/12/2021

## OFFICE ORDERS

The Library Advisory Committee is constituted with the following faculty members for the academics year 2021--22.

S.NO	Name of the committee Member	Department	Role	Signature
1	Mr. V. Phaneendra kumar	Librarian	Convener	
2	Mrs. T. Sravanthi	HOD,ECE	Member	
3	Mr.N.Mahesh	HOD.EEE	Member	
4	Mr. Sailesh	HOD,ME	Member	
5	Mr.K.Dhanunjaya Rao	HOD.H&S	Member	
6	Mrs.Priyamvadha	HOD.CE	Member	
7	Ms. Navya	HOD,CSE DS	Member	
8	Mr. A.Nagendra	Asst. Librarian	Member	
9	Mr.E.Krishna	HOD,CSE	Member	
10	Mrs.Kavitha kotte	HOD,MBA	Member	
11	Mrs.Madhavi	A.O	Member	

- To Conduct Library Advisory Committee meetings as per JNTUH & AICTE norms
- To submit Annual library budget
- To improve students for library usage
- To provide e-resources.
- To submit proposals for the purchase of books & Journals
- To submit proposals for any other Library requirements.

PRINCIPAL

Copy to:

- Convener
- Member's
- Office

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R.R. DIST. 501505, TELANGANA STATE, INDIA

PEC/LIB/21-22/12

Dt: 2/12/2021

## CIRCULAR

The following members as been nominated as Members for Library Advisory Committee during the year 2021-22.

Please Oath in the Principal Chamber on 3/12/2021 at 3.30 pm. kindly attend the following members without fail.

  
PRINCIPAL


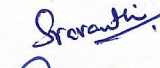

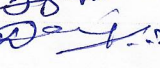


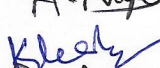




Copy to:

- All HOD's
- All Members
- Library
- Office



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PALLAVI ENGINEERING COLLEGE  
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Kuntloor (V), Abdullapurmet (M)  
Hyderabad, R.R. Dist-501505.

Members:

Mr. V. Phaneendra kumar	Convener & Librarian	
Mrs. T. Sravanthi	HOD, ECE	
Mr. N. Mahesh	HOD, EEE	
Mr. Sailesh	HOD, ME	
Mr. K. Dhanunjaya Rao	HOD, H&S	
Mrs. Priyamvadhya	HOD, CE	
Ms. Navya	HOD, CSE-DS	
Mr. A. Nagendra	Asst. Librarian	
Mr. E. Krishna	HOD, CSE	
Mrs. Kavitha kotte	HOD, MBA	
Mrs. Madhavi	A.O	



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R.R. DIST 501505, TELANGANA STATE, INDIA

PEC/LIB/21-22/12

3/12/21

CIRCULAR

The Library Committee meeting held on 5/12/21 at 2 pm in Principal's chamber.

Please assemble the following members without fail.

Copy to:

- All HOD's
- All Members
- Library
- Office

Members:

Mr. V. Phaneendra kumar	Convener & Librarian	
Mrs. T. Sravanthi	HOD, ECE	
Mr. N. Mahesh	HOD, EEE	
Mr. Sailesh	HOD, ME	
Mr. K. Dhanunjaya Rao	HOD, H&S	
Mrs. Priyamvada	HOD, CE	
Ms. Navya	HOD, CSE-DS	
Mr. A. Nagendra	Asst. Librarian	
Mr. E. Krishna	HOD, CSE-	
Mrs. Kavitha kotte	HOD, MBA	
Mrs. Madhavi	A.O	

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# PALLAVI ENGINEERING COLLEGE

(Approved by the AICTE, New Delhi and affiliated to JNTU, Hyderabad)

## Minutes of the Meeting

Date	5/12/2021	Day	Mon day
Time	3.30PM TO 4.30	Venue	PRINCIPAL CHAMBER
Dept./SS	DEPARTMENT OF LIBRARY & INFORMATION CENTRE	Convener	V.PHANEENDRA KUMAR

Members Present: 10		Members Absent: 00		
S.No	Name	Designation	Committee	Signature
1	Dr. M.Bala Raju	Principal	Chairman	
2.	Mr. V. Phaneendra kumar	Librarian	Convener	
3	Mrs. T.Sravanthi	HOD,ECE	Member	
4	Mr.N.Mahesh	HOD,EEE	Member	
6	Mr.Sailesh	HOD,ME	Member	
7	Mr.K.Dhanjuaya Rao	HOD,H&S	Member	
8	Mrs.Priyamvadha	HOD,CE	Member	
9	Ms. Navya	HOD,CSE-DS	Member	
10	Mr. A.Nagendra	Asst. Librarian	Member	
11	Mr.E.Krishna	HOD,CSE-	Member	
12	Mrs.Kavitha kotte	HOD,MBA	Member	
13	Mrs.Madhavi	A.O	Member	

PRINCIPAL

PALLAVI ENGINEERING COLLEGE  
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Hyderabad, R.R.Dist-501505.






# PALLAVI ENGINEERING COLLEGE

(Approved by the AICTE, New Delhi and affiliated to JNTU, Hyderabad)

S.No	Agenda	Discussion	Resolution	Coordinator	Deadline	Status
1.	For Print Journals	2022 Journals renewals Budget 1.25 lakh	Forwarded to Management	v.phaneendra kumar	Within 15 days	
2.	For Delnet	Delnet yearly subscription renewals for the year 2022 budget 13,700/-	Forwarded to Management	v.phaneendra kumar	Within 15 days	
3.	For NAAC works	Submitted Activity reports ,submitted Library details, submitted as per formats 4.2.4,4.3.4,,4.2.3,susbmitted soft copies of delnet, ndl, edoshsindhu ,ngl-opac, receipts	passed	v.phaneendra kumar		
4.	For e-Learning centre	Planning to Digital library with new systems with high configuration	Passed	v.phaneendra kumar	Immediately	
5.	Student ID cards for Library	Print the barcodes in student ID cards	Passed	v.phaneendra kumar	Immediately	
6.	For student books dues	To monitor HODs to return the books from students	Passed	v.phaneendra kumar	Immediately	
7.	Purchase of new books pending	List of pending books as per HOD's recommendations Budget Rs.1 lakh	Forward to management	v.phaneendra kumar	As soon as possible	
8.	Library furniture	Requirement of new fans and LED lights in Library	Forward to management	v.phaneendra kumar	As soon as possible	

  
PRINCIPAL  
PALLAVI ENGINEERING COLLEGE  
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Kuntloor (V), Abdullapurmet (M)  
Hyderabad, R.R. Dist-501505.

LIBRARIAN  
COORDINATOR  
PALLAVI ENGINEERING COLLEGE  
KUNTLOOR(V), ABDULLAPURMET(M),  
RANGA REDDY DIST.-501 505.

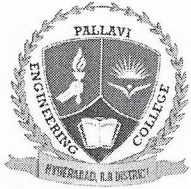


***MINUTES OF LIBRARY  
COMMITTEE MEETING***

***Agenda & Resolution***

***2020-21***





# PALLAVI ENGINEERING COLLEGE

(APPROVED BY AICTE, NEW DELHI, AFFILIATED TO JNTUH, HYDERABAD)  
R.R DIST 501505, TELANGANA STATE, INDIA  
principal@pallaviengineeringcollege.ac.in

COLLEGE CODE: 6F



Date: 8th May 2020

## LIBRARY DEPARTMENT

**Sub: Covid-19 - Library Committee meeting-regarding.**

An Online meeting is planned to held on 9th May 2020 at 10.00 AM in Zoom Meeting. All Library Committee Members are requested to make it convenient to attend the online meeting.

### AGENDA

1. Increase the Library Utilization Time in **Covid-19 Period**.
2. Utilization of E-Resources.
3. Online resources subscription and renewal for the calendar year 2020-21.
4. Conducting orientation program to all staff to update library developments.

### Topic

Covid-19 - Library Committee meeting 2020-21  
Time: May 09, 2020 10:00 AM Pacific Time (US and Canada)

Add to : [Google Calendar](#) [Outlook Calendar \(.ics\)](#) [Yahoo Calendar](#)

Meeting ID: 767 3428 1462

Security Passcode **W7yFN9** Waiting Room

Invite Link


<https://us04web.zoom.us/j/76734281462?pwd=a4aU11PMxxhLcnbf7IxpCvRjplpsYz.1>



Chairman –Library Committee  
**PRINCIPAL**  
**PALLAVI ENGINEERING COLLEGE**  
(Formerly Nagole Institute of Technology & Science)  
Kuntloor (V), Abdullapurmet (M)  
Hyderabad, R.R.Dist-501503.

Copy to:

1. Chairman and Director
2. IQAC
3. All HODs
4. All Library Committee Members

  
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# PALLAVI ENGINEERING COLLEGE

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R.R. DIST 501505, TELANGANA STATE, INDIA

principal@pallaviengineeringcollege.ac.in



## Covid -19 Period

On the evening of 24 March 2020, the Government of India ordered a nationwide lockdown for 21 days, limiting movement of the entire 1.38 billion (138 crore) population of India as a preventive measure against the COVID-19 pandemic in India

- a. 1 Lockdown in 2020
  - i. 1.1 Phase 1 (24 March – 14 April)
  - ii. 1.2 Phase 2 (15 April – 3 May)
  - iii. 1.3 Phase 3 (4–17 May)
  - iv. 1.4 Phase 4 (18–31 May)
- b. 2 Unlock
  - i. 2.1 Unlock 1.0 (1–30 June)
  - ii. 2.2 Unlock 2.0 (1–31 July)
  - iii. 2.3 Unlock 3.0 (1–31 August)
  - iv. 2.4 Unlock 4.0 (1–30 September)
  - v. 2.5 Unlock 5.0 (1–31 October)
  - vi. 2.6 Unlock 6.0 (1–30 November)
- c. 3 Lockdown in 2021



In February end 2021, India got hit by the largest COVID wave. It is cited that people started becoming careless, not wearing masks and not following social distancing, around November-April. This wave caused a rapid surge in cases and deaths. Cases started to rise by March 2021, resulting in state-wide lockdowns

  
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***MINUTES OF LIBRARY  
COMMITTEE MEETING***

***Agenda & Resolution***

***2019-20***



**PALLAVI ENGINEERING COLLEGE**  
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APPROVED BY AICTE, NEW DELHI, AFFILIATED TO JNTUH, HYDERABAD  
R.R. DIST 501505, TELANGANA STATE, INDIA

10/11/2019

**CIRCULAR**

The Library Committee meeting held on 11/11/2019 at 2 pm in **CENTRAL LIBRARY** In the Department of Library & Information Centre

Please assemble the following members without fail.

Copy to:

- All HOD's
- All Members
- Library
- Office

Members:

- |                              |                  |
|------------------------------|------------------|
| 1) Dr. K. NAGA JYOTHI        | VICE PRINCIPAL   |
| 2) Dr. A. SIRAJUDIN          | - HOD,ECE        |
| 3) DR.R.SUBHASH CHANDRA BOSE | -HOD,CE          |
| 4) DR.G.MAHESH KUMAR         | -HOD,EEE         |
| 5) DR.R.VISWANATHAN          | - HOD,ME         |
| 6) DR.SANJEEV KUMAR          | -HOD,H&S         |
| 7) Mr. S.SRIHARI RAJU        | -HOD,CSE         |
| 8) Ms. S.SWAPNA              | -FACULTY,CSE     |
| 9) Mr. V.PHANEENDRA KUMAR    | -LIBRARIAN       |
| 10) Mr. Y.SAMPATH REDDY      | - ASST.LIBRARIAN |



PRINCIPAL

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**PALLAVI ENGINEERING COLLEGE**  
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Kuntloor (V), Abdullapurmet (M)  
Hyderabad, R.R.Dist-501505.

Handwritten signatures and initials in blue ink, including a date stamp "10/11/2019" in green ink.

**PRINCIPAL**  
**PALLAVI ENGINEERING COLLEGE**  
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Hyderabad, R.R.Dist-501505.



# PALLAVI ENGINEERING COLLEGE

(Approved by the AICTE, New Delhi and affiliated to JNTU, Hyderabad)

## Minutes of the Meeting

Date	11/11/2019	Day	Monday
Time	2.00 pm-3.00 pm	Venue	CENTRAL LIBRARY
Dept./SS	DEPARTMENT OF LIBRARY & INFORMATION CENTRE	Convener	V.PHANEENDRA KUMAR

Members Present: 10		Members Absent: 0		
S.No	Name	Designation	Committee	Signature
1	Dr. K. Nagajyothi	Vice-Principal	Chairman	
2	Mr. V. Phaneendra kumar	Librarian	Convener	
3	Dr. A Sirajuddeen	Professor & HOD,ECE	Member	
4	Dr. G. Mahesh Kumar	HOD,ECE	Member	
5	Mr. S. Sreehari Raju	HOD,CSE	Member	
6	Dr. R. Vishwanath	HOD,ME	Member	
7	Dr. Sanjeev Kumar	HOD,H&S	Member	
8	Dr. Subhash Chandra Bose	HOD,CE	Member	
9	Ms. S. Swapna	Asst. Professor, CSE	Member	
10	Mr. .Y. Sampath Reddy	Asst. Librarian	Member	

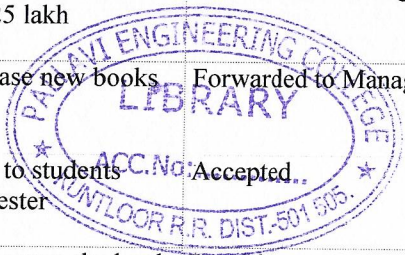
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(Approved by the AICTE, New Delhi and affiliated to JNTU, Hyderabad)

S.No	Agenda	Discussion	Resolution	Coordinator	Deadline	Status
1	For National Library week celebrations	For conducting National Library week celebrations from 14 <sup>th</sup> to 21 <sup>st</sup> November 2019	Granted one day on 20 <sup>th</sup> November 2019	v.phaneendra kumar	Arrangements on or before 19/11/2019	
2	For Delnet	Delnet yearly subscription renewals for the year 2020 budget 13,700/-	Forwarded to Management	v.phaneendra kumar	With in one month	
3	For Journals renewals	For Print journals renewals in the year 2020 budget 1.25 lakh	Forwarded to Management	v.phaneendra kumar	With in one month	
4	For II semester new books	For planned to purchase new books budget 1 lakh	Forwarded to Management	v.phaneendra kumar	As soon as possible	
5	Library periods	To add Library Hour to students Time table in II semester	Accepted	v.phaneendra kumar		
6	For student books dues	To monitor HODs to return the books from students	Passed	v.phaneendra kumar		



  
LIBRARIAN  
PALLAVI ENGINEERING COLLEGE  
KUNTLOOR(V), ABDULLAPURMET(M),  
RANGA REDDY DIST-501 505.

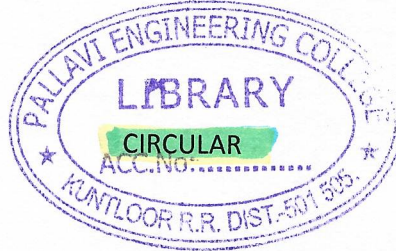
  
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(Formerly Nagole Institute of Technology & Science)  
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Hyderabad, R.R.Dist-501505.

  
CONVENER





**PALLAVI ENGINEERING COLLEGE**  
(FORMERLY NAGOLE INSTITUTE OF TECHNOLOGY AND SCIENCE)  
APPROVED BY AICTE, NEW DELHI, AFFILIATED TO JNTUH, HYDERABAD  
R.R. DIST 501505, TELANGANA STATE, INDIA



4/1/2020

The Library Committee meeting held on 5/1/2020 at 3.30 pm in Vice Principal chamber.

Please assemble the following members without fail.

Copy to:

- All HOD's
- All Members
- Library
- Office

Members:

- |                              |                       |
|------------------------------|-----------------------|
| 1) Dr. K. NAGA JYOTHI        | - VICE PRINCIPAL      |
| 2) Dr. A. SIRAJUDIN          | -HOD,ECE              |
| 3) DR.R.SUBHASH CHANDRA BOSE | -HOD,CE               |
| 4) DR.G.MAHESH KUMAR         | -HOD,EEE              |
| 5) DR.R.VISWANATHAN          | - HOD,ME              |
| 6) DR.SANJEEV KUMAR          | -HOD,H&S              |
| 7) Mr. S.SRIHARI RAJU        | -HOD,CSE              |
| 8) Ms. S.SWAPNA              | -FACULTY,CSE - Swapna |
| 9) Mr. V.PHANEENDRA KUMAR    | -LIBRARIAN            |
| 10) Mr. Y.SAMPATH REDDY      | - ASST.LIBRARIAN      |

PRINCIPAL

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PALLAVI ENGINEERING COLLEGE  
(Formerly Nagole Institute of Technology & Science)  
Kuntloor (V), Abdullapurmet (M)  
Hyderabad, R.R.Dist-501505.

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PALLAVI ENGINEERING COLLEGE  
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# PALLAVI ENGINEERING COLLEGE

(Approved by the AICTE, New Delhi and affiliated to JNTU, Hyderabad)

## Minutes of the Meeting

Date	5/1/2020	Day	Wednesday
Time	3.30PM TO 4.30	Venue	VICE PRINCIPAL CHAMBER
Dept./SS	DEPARTMENT OF LIBRARY & INFORMATION CENTRE	Convener	V.PHANEENDRA KUMAR

Members Present: 10		Members Absent: 00		
S.No	Name	Designation	Committee	Signature
1	Dr. K. Nagajyothi	Vice-Principal	Chairman	
2.	Mr. V. Phaneendra kumar	Librarian	Convener	
3	Dr. A Sirajudhan	Professor & HOD,ECE	Member	
4	Dr. G. Mahesh Kumar	HOD,EEE	Member	
5	Mr. S Sreehari Raju	HOD,CSE	Member	
6	Dr. R. Vishwanath	HOD,ME	Member	
7	Dr. Sanjeev Kumar	HOD,H&S	Member	
8	Dr. R Subhash Chandra bose	HOD,CE	Member	
9	Ms. S. Swapna	Asst. Professor, CSE	Member	
10	Mr. Y. Sampath Reddy	Asst. Librarian	Member	

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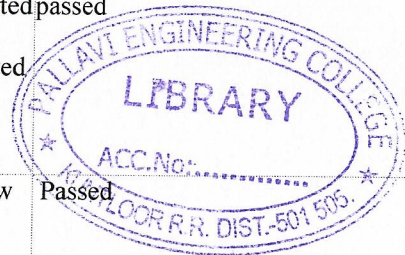





# PALLAVI ENGINEERING COLLEGE

(Approved by the AICTE, New Delhi and affiliated to JNTU, Hyderabad)

S.No	Agenda	Discussion	Resolution	Coordinator	Deadline	Status
1.	For Print Journals	2020 Journals renewals Budget 1.25 lakh	Forwarded to Management	v.phaneendra kumar	Within 15 days	
2.	For Delnet	Delnet yearly subscription renewals for the year 2020 budget 13,700/-	Forwarded to Management	v.phaneendra kumar	Within 15 days	
3.	For NAAC works	Submitted Activity reports ,submitted Library details, submitted as per formats 4.2.4,4.3.4.,4.2.3,susbmitted soft copies of delnet, ndl, edoshsindhu ,ngl-opac, receipts	passed	v.phaneendra kumar		
4.	For e-Learning centre	Planning to Digital library with new systems with high configuration	Passed	v.phaneendra kumar	Immediately	
5.	For Swayam prabha channel	Planning to introduce new DTH channel opening in our Library	passed	v.phaneendra kumar	Immediately	
6.	For student books dues	To monitor HODs to return the books from students	Passed	v.phaneendra kumar	Immediately	
7.	Purchase of new books pending	List of pending books as per HOD's recommendations Budget Rs.1 lakh	Forward to management	v.phaneendra kumar	As soon as possible	
8.	Library furniture	Requirement of new fans and LED lights in Library	Forward to management	v.phaneendra kumar	As soon as possible	



  
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RANGA REDDY DIST-501505.

  
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Hydrabad, R.R.Dist-501505.

  
CONVENOR



***MINUTES OF LIBRARY  
COMMITTEE MEETING***

***Agenda & Resolution***

***2018-19***





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R.R. DIST 501505, TELANGANA STATE, INDIA

Dt: 1/8/2019

**CIRCULAR**

The following members as been nominated as Members for Library Advisory Committee during the year 2019-20.

Please Oath in the Principal Chamber on 2/8/2019 at 3.30 pm. kindly attend the following members without fail.

*[Handwritten Signature]*  
PRINCIPAL

Copy to:

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- All Members
- Library
- Office

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Members:

- |                               |                  |
|-------------------------------|------------------|
| 1) Dr. K. NAGA JYOTHI         | - VICE PRINCIPAL |
| 2) Dr. A. SIRAJUDEEN          | -HOD,ECE         |
| 3) Dr. R.SUBHASH CHANDRA BOSE | -HOD,CE          |
| 4) DR.G.MAHESH KUMAR          | -HOD,EEE         |
| 5) DR.R.VISWANATHAN           | - HOD,ME         |
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| 8) Ms. S.SWAPNA               | -FACULTY,CSE     |
| 9) Mr. V.PHANEENDRA KUMAR     | -LIBRARIAN       |
| 10) Mr. Y.SAMPATH REDDY       | - ASST.LIBRARIAN |

*[Handwritten Signatures]*

*[Handwritten Signature]*  
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4/8/2019

CIRCULAR

The Library Committee meeting held on 5/8/2019 at 3.30 pm in Vice Principal chamber.

Please assemble the following members without fail.

Copy to:

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- Library
- Office



Members:

- |                              |                  |
|------------------------------|------------------|
| 1) Dr. K. NAGA JYOTHI        | - VICE PRINCIPAL |
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| 8) Ms. S.SWAPNA              | -FACULTY,CSE     |
| 9) Mr. V.PHANEENDRA KUMAR    | -LIBRARIAN       |
| 10) Mr. Y.SAMPATH REDDY      | - ASST.LIBRARIAN |

*4/8/19*

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*4/8/19*  
*Dr. Sirajudin*  
*Dr. Subhash Chandra Bose*  
*Dr. Manesh Kumar*  
*Dr. Viswanathan*  
*Dr. Sanjeev Kumar*  
*Dr. Srihari Raju*  
*Dr. Swapna*  
*Dr. Phaneendra Kumar*  
*Dr. Sampath Reddy*

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# PALLAVI ENGINEERING COLLEGE

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## Minutes of the Meeting

Date	5/8/2019	Day	Monday
Time	3.30PM TO 4.30 PM	Venue	VICE PRINCIPAL CHAMBER
Dept./SS	DEPARTMENT OF LIBRARY & INFORMATION CENTRE	Convener	V.PHANEENDRA KUMAR

Members Present: 10		Members Absent: 0		
S.No	Name	Designation	Committee	Signature
1	Dr. K. Nagajyothi	Vice-Principal	Chairman	
2.	Mr. V. Phaneendra kumar	Librarian	Convener	
3	Dr. A Sirajuddeen	Professor & HOD, ECE	Member	
4	Dr. G. Mahesh Kumar	HOD, EEE	Member	
5	Mr. S. Sreehari Raju	HOD, CSE	Member	
6	Dr. R. Vishwanath	HOD, ME	Member	
7	Dr. Sanjeev Kumar	HOD, H&S	Member	
8	P. Vimal Kishore	HOD, CE	Member	
9	Ms. S. Swapna	Asst. Professor, CSE	Member	
10.	Mr. Y. Sampath Reddy	Asst. Librarian	Member	

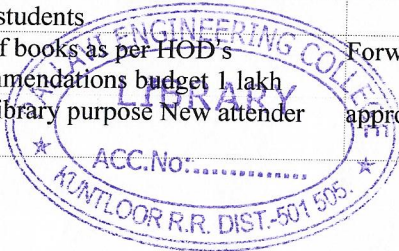
  
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S.No	Agenda	Discussion	Resolution	Coordinator	Deadline	Status
1	National Library day celebration	For conducting National Library day celebrations on 13/8/2019	Accepted	v.phaneendra kumar	Arrangement on or before 10/8/2019	
2	For J gate subscription	For Jgate new subscription budget 75000/-	Forwarded to Management	v.phaneendra kumar	As soon as possible	
3	Swayamprabha channel	For opening Swayamprabha channel for benefit of students	Forwarded to Management	v.phaneendra kumar	As soon as possible	
4	For e-Learning centre	Planning to Digital library with new systems with high configuration	Forwarded to Management	v.phaneendra kumar	As soon as possible	
5	For Swayam prabha channel	Planning to introduce new DTH channel opening in our Library	Forwarded to Management	v.phaneendra kumar	As soon as possible	
6	For student books dues	To monitor HODs to return the books from students	Passed	v.phaneendra kumar	immediately	
7	Purchase of new books	List of books as per HOD's recommendations budget 1 lakh	Forward to management	v.phaneendra kumar	As soon as possible	
8	New attender	For Library purpose New attender	approved	v.phaneendra kumar	As soon as possible	



  
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CONVENER